

**Minutes of the Joint Meeting**  
**Of the Boards of Commissioners of the**  
**HOUSING AUTHORITIES OF THE CITY AND COUNTY OF FRESNO**

**Tuesday, September 26, 2017**

**5:00 P.M.**

The Boards of Commissioners of the Housing Authorities of the City and County of Fresno met in a regular session on Tuesday, September 26, 2017 at the offices of HACCF, located at 1331 Fulton Street, Fresno, California.

1. The regular meeting was called to order at 5:02 p.m. by Board Chair, Commissioner Jones of the Board of Commissioners of the Housing Authority of the City of Fresno. Roll call was taken and the Commissioners present and absent were as follows:

PRESENT:     Adrian Jones, Chair  
                  Karl Johnson  
                  Caine Christensen  
                  Virna Santos

ABSENT:       Rueben Scott, Vice Chair  
                  Steven Bedrosian  
                  Stacy Vaillancourt

The meeting was called to order at 5:02 p.m. by Board Vice Chair, Commissioner Petty of the Board of Commissioners of the Housing Authority of Fresno County. Roll call was taken and the Commissioners present and absent were as follows:

PRESENT:       Jim Petty, Chair  
                  Stacy Sablan, Vice Chair  
                  Venilde Miller  
                  Joey Fuentes  
                  Nikki Newsome  
                  Cary Catalano

ABSENT:       Mary G. Castro

Also, in attendance were the following Preston Prince, CEO/Executive Director and Ken Price, Baker Manock and Jensen - General Counsel.

2. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

**CITY MOTION:** *Commissioner Johnson moved, seconded by Commissioner Christensen to approve the agenda as posted.*

**MOTION PASSED:** 4-0

**COUNTY MOTION:** *Commissioner Fuentes moved, seconded by Commissioner Miller to approve the agenda as posted.*

**MOTION PASSED:** 5-0.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments.

4. POTENTIAL CONFLICTS OF INTEREST

There were no conflicts of interest stated.

5. COMMISSIONERS' REPORT

Commissioner Jones thanked the Fresno Housing Authority staff and the Boards of Commissioners for their participation at the Board Retreat on September 21-22, 2017.

Commissioner Jones talked about her participation at the 2017 Building Homes, Building Communities, Building Hope Annual Breakfast.

A video was presented to the Boards of Commissioners about the Habitat for Humanity of Fresno County recognition event. Commissioner Jones briefly shared that she was involved with Habitat for Humanity where at the event a participant was awarded a key to a condominium. Ms. Jones stated it is a humble story of a victim of domestic violence that was assisted by community leaders providing collaborative services.

Commissioner Newsome thanked the Fresno Housing Authority staff for their participation with the organization of the Board Retreat.

Commissioner Petty joined the meeting at 5:10 p.m.

The Commissioners discussed the evaluation of and recommendation to amend the bylaws. For the County, Commissioner Sablan and Commissioner Catalano were asked to join an Ad

Hoc Committee of bylaw revisions. For the City, Commissioner Christensen and Commissioner Santos were asked to join the Ad Hoc Committee.

In addition, the Board discussed the role of the Executive Committee and if this needs to be expanded, and specified in the bylaws.

Commissioner Catalano talked about the radio station program he participated in regarding housing the Homeless, and was facilitated by the Fresno First Steps Home. Commissioner Catalano stated helpful information was presented.

Commissioner Petty briefly talked about the TCC meeting presentations.

## 6. CONSENT AGENDA

*All Consent Agenda items are considered to be routine action items and will be enacted in one motion unless pulled by any member of the Boards of Commissions or the public. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Agenda and considered following approval of the Consent Agenda.*

### a. Consideration of the minutes of August 22, 2017

Correction to the Minutes of August 22, 2017, on page 9 of the Board Packet the California Water Resources Board needs to be change to “the California Air Resources Board” for Mr. Eric Payne’s comments.

***CITY MOTION:*** *Commissioner Johnson moved, seconded by Commissioner Santos to approve the consent agenda and the minutes as amended.*

***MOTION PASSED:*** *4-0*

***COUNTY MOTION:*** *Commissioner Sablan moved, seconded by Commissioner Fuentes to approve the consent agenda the minutes as amended.*

***MOTION PASSED:*** *6-0*

## 7. PUBLIC HEARING

### a. 2018 Public Housing Agency Annual/Five Year Plans

Mr. Eric Payne briefly talked about his responses to the invitaiton of the public comments for the Fresno Housing Authority Annual Plan Process. Mr. Payne submitted his public comments on September 26, 2017. He briefly said his perspective is towards the protection of the voucher size and clarifying the policy to include all communities.

Ms. Angie Nguyen presented to the Boards of Commissioners the documents in response to Mr. Payne's public comments submitted on August 15, 2017. Ms. Nguyen stated this year the agency responded in writing to each points addressed on Mr. Payne's letter. In addition, she personally met with Mr. Payne on two different occasions.

#### 8. INFORMATIONAL

##### a. Resident Services Presentation – Back to School Partnership

Mr. Jesus Galvez, K-12 Manager from Reading and Beyond, provided a brief presentation about the Back to School Partnership.

##### b. 2017 Monthly Budget Update Overview

Ms. Tammy Townsend presented on this topic.

##### c. Real Estate Development Update

Mr. Michael Duarte presented the Real Estate Development Update.

##### d. Sierra Pointe Update

Mr. Michael Duarte presented on this topic.

#### 9. ACTION

##### a. County: Consideration to Receive and File the 2016 Annual Audited Basic Financial Statements

Auditor, Mark Davis from Davis Farr, presented on this item.

**COUNTY MOTION:** *Commissioner Catalano moved, seconded by Commissioner Sablan to receive and file the 2016 Annual Audited Basic Financial Statements.*

**MOTION PASSED:** 6-0

##### b. City: Consideration to Receive and File the 2016 Annual Audited Basic Financial Statements

**CITY MOTION:** *Commissioner Christensen moved, seconded by Commissioner Santos to Receive and File the 2016 Annual Audited Basic Financial Statements.*

**MOTION PASSED:** 4-0

- c. Consideration to Approve the Submission of the 2018 Agency Annual/Five Year Plans, Administrative Plans, and Admission & Continued Occupancy Policy

Ms. Angie Nguyen presented on this item.

**CITY MOTION:** *Commissioner Johnson moved, seconded by Commissioner Christensen to approve the Submission of the 2018 Agency Annual/Five Year Plans, Administrative Plans, and Admission & Continued Occupancy Policy.*

**MOTION PASSED:** 4-0

**COUNTY MOTION:** *Commissioner Fuentes moved, seconded by Commissioner Miller to approve the Submission of the 2018 Agency Annual/Five Year Plans, Administrative Plans, and Admission & Continued Occupancy Policy.*

**MOTION PASSED:** 6-0

- d. Consideration to Authorize Loan Repayment – Canyon Springs Apartments

Mr. Michael Duarte presented on this item.

**CITY MOTION:** *Commissioner Santos moved, seconded by Commissioner Johnson to approve the consideration to Authorize Loan Repayment – Canyon Springs Apartments.*

**MOTION PASSED:** 4-0

**COUNTY MOTION:** *Commissioner Sablan moved, seconded by Commissioner Newsome to approve the consideration to Authorize Loan Repayment – Canyon Springs Apartments.*

**MOTION PASSED:** 6-0

- e. Consideration of Out of State Travel – CEO/ Commissioners

Mr. Preston Prince presented on this item. He informed the Boards of Commissioners he will not be participating at the NAHRO event on October 27-29, 2017, and that he would be on Annual Leave.

Mr. Prince will not be available for the November 14, 2017 Board meeting; however, Ms. Tracewell Hanrahan and Ms. Tammy Townsend will be available for the meeting.

**CITY MOTION:** *Commissioner Christensen moved, seconded by Commissioner Johnson to approve the Out of State Travel – CEO/ Commissioners.*

**MOTION PASSED:** 4-0

**COUNTY MOTION:** *Commissioner Catalano moved, seconded by Commissioner Fuentes to approve the Out of State Travel – CEO/ Commissioners.*

**MOTION PASSED:** 6-0

#### 10. EXECUTIVE DIRECTOR’S REPORT

In addition to the written Director’s report, the following items were announced:

- Mr. Prince informed the Boards of Commissioners Ms. Barbara Poppe the former Executive Director of the United States Interagency Council on Homelessness will be visiting Fresno the first week of November 2017. Mr. Prince shared the Boards of Commissioners will be meeting Ms. Poppe on the November 8, 2017 during a Special Meeting.
- October 21, 2017 is the grand opening of Fulton Street. The Boards of Commissioners are welcomed to attend the grand opening.
- The process of painting the building continues and there will be landscaping improvements too.

#### 11. CLOSE SESSION

The Boards went into closed session at approximately 8:12p.m.

##### CONFERENCE WITH LABOR NEGOTIATORS (§54957.6)

Agency designated representatives: Preston Prince, Tracewell Hanrahan, Tammy Townsend, Emily De La Guerra, Scott Fetterhoff, Summer Nunes

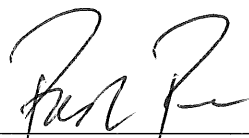
##### PUBLIC EMPLOYMENT

Pursuant to Government Code §54597

The Boards returned to open session at approximately 8:46 p.m. There was no action to report at this time.

#### 12. ADJOURNMENT

There being no further business to be considered by the Boards of Commissioners for the Housing Authorities of the City and County of Fresno, the meeting was adjourned at approximately 8:45 p.m.




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Preston Prince, Secretary to the Boards of Commissioners