

**Minutes of the Joint Meeting**  
**Of the Boards of Commissioners of the**  
**HOUSING AUTHORITIES OF THE CITY AND COUNTY OF FRESNO**

**Tuesday, August 25, 2015**

**5:00 P.M.**

The Boards of Commissioners of the Housing Authorities of the City and County of Fresno met in a regular joint session on Tuesday, August 25, 2015, at the offices of HACCF, located at 1331 Fulton Mall, Fresno, California.

1. The meeting was called to order at 5:02 p.m. by Board Chair, Commissioner Scharton of the Board of Commissioners of the Housing Authority of the City of Fresno. Roll call was taken by Monique Narciso, Administrative Assistant for the Executive Office, and the Commissioners present and absent were as follows:

COMMISSIONERS PRESENT:      CRAIG SCHARTON, Chair  
   ADRIAN JONES, Vice Chair  
   STEVEN BEDROSIAN  
   KARL JOHNSON  
   JORGE AGUILAR

COMMISSIONERS ABSENT:      RUEBEN SCOTT

The meeting was called to order at 5:02 p.m. by Board Chair, Commissioner Sablan, of the Board of Commissioners of the Housing Authority of Fresno County. Roll call was taken by Monique Narciso, Administrative Assistant for the Executive Office, and the Commissioners present and absent were as follows:

COMMISSIONERS PRESENT:      STACY SABLAN, Chair  
   RENEETA ANTHONY, Vice Chair  
   JIM PETTY  
   NANCY NELSON  
   VENILDE MILLER  
   JOEY FUENTES

COMMISSIONERS ABSENT:      LEE ANN EAGER

Also, in attendance were the following: Preston Prince, CEO/Executive Director; Tracewell Hanrahan, Deputy Executive Director; Jim Barker, Chief Finance Officer; and Ken Price, Baker Manock and Jensen - General Counsel.

2. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

*Commissioner Johnson motioned for the City Board's approval of the agenda as posted. This action was seconded by Commissioner Bedrosian, and by unanimous vote of the Board of Commissioners for the City, the agenda was approved as posted.*

*Commissioner Anthony motioned for the County Board's approval of the agenda as posted. This action was seconded by Commissioner Petty, and by unanimous vote of the Board of Commissioners for the County, the agenda was approved as posted.*

3. PUBLIC COMMENT

No public comment.

4. POTENTIAL CONFLICTS OF INTEREST

This was the time for any Commissioner who had a potential conflict of interest to identify the item and recuse themselves from discussing and voting on the matter per Government Code section 87105.

No conflicts of interests were identified.

5. CONSENT AGENDA

- a. Consideration of the minutes of July 28, 2015
- b. Consideration of the Hours of Work Policy
- c. Consideration of Contract Award - Maldonado Plaza
- d. Consideration of Contract Award – Enterprise Management Software

No public comment.

*Commissioner Jones motioned for the City Board's approval of the consent agenda. This action was seconded by Commissioner Johnson, and by unanimous vote of the Board of Commissioners for the City, the consent agenda was approved.*

*Commissioner Petty motioned for the County Board's approval of the consent agenda. This action was seconded by Commissioner Anthony, and by unanimous vote of the Board of Commissioners for the County, the consent agenda was approved.*

6. INFORMATIONAL

- a. Leveraging the HCV Program to Improve Quality Housing: Costs of Inspections

Tracewell Hanrahan, Deputy Executive Director, presented an update on the abatement analysis, costs of inspection, resident support services, and policy recommendations. Ms. Hanrahan explained that upon the Boards' request, staff

explored and analyzed in detail the costs of excessive inspections. The abatement analysis Ms. Hanrahan presented included a chart that allowed the Boards and staff to analyze the abatement data collected for May, June, July, and August 2015. Additionally, Ms. Hanrahan presented some recommendations for recovering costs for these excessive inspections.

## 7. EXECUTIVE DIRECTOR'S REPORT

In addition to the written Director's report, the following items were announced:

- Commissioners that attended the Summer NAHRO Conference shared their experience. There was discussion on the Motivational Speaker, the formatting of the Panel, and recommendations to share the Home Stretch documentary with Staff. The participating Commissioners were Commissioners Sablan, Scharton, Jones, and Johnson. Preston Prince and the General Counsel also shared their experience at the Summer NAHRO Conference. Preston Prince also shared some insight on what is to be expected for the National NAHRO Conference that takes place in October.
- Marion Villas Grand Opening will be on September 24, 2015, at 9:00 a.m., in Kingsburg, CA.
- The Karl Falk Scholarship by the Fresno Housing Education Corps will be held on October 5, 2015 at the Smittcamp Alumni House.
- A tentative date for the Staff event will be October 2, 2015; the details are pending and will be sent out soon.
- Mr. Prince will be speaking at the National Community Action Partnership Conference followed by panel with First 5 Fresno County and the Fresno Office of Education during the afternoon session on August 27, 2015.
- During the October Cal-HFA Board Meeting, Preston Prince will become the Board Chair, pending the Governor's approval.
- There are now 12 out of 18 Boys and Girls Club locations that are at Housing Authority properties.
- The final Site Planning Meeting for North Fulton Mall is set to take place in mid September; details are also pending.
- The Board Retreat will take place on Monday, September 21, 2015 at 9:00 a.m.
- Introduction of new hires and promotions: Joseph De George, Quality Assurance Analyst; Pazong Vang, Administrative Assistant; Crystal Adalpe, Administrative Assistant; and Eduardo Rodriguez will be leaving BNCP to return to the Fresno Housing Authority's homeless programs.

## 8. UPDATE ON CALAVERAS PROJECT

Ken Price, General Counsel, provided an update on the Calaveras Project. Mr. Price announced that the Boards authorized the Agency to into an extension of the escrow, which subsequently, was successful.

## 9. CLOSED SESSION

At approximately 5:40 p.m., the Boards went in to closed session announcing the following items for discussion:

### a. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION

(Pursuant to Government Code § 54956.9(d))

Number of Cases: 1

### b. PUBLIC EMPLOYMENT

Title: CEO/Executive Director

## 10. REPORT ON CLOSED SESSION MATTERS

The Board meeting went into Open Session at approximately 6:25 p.m. General Counsel reported that the Boards of Commissioners unanimously voted to approve the settlement agreement of the CEO/Executive Director. There were no other matters or action to report.

## 11. ACTION – COMMISSIONERS MAY CONSIDER, APPROVE, DENY, AND/OR CONTINUE

### a. Consideration to Approve the Employment Contract – CEO/Executive Director

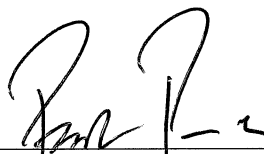
No public comment.

*Commissioner Jones motioned for the City Board's approval of the employment contract. This action was seconded by Commissioner Bedrosian, and by unanimous vote of the Board of Commissioners for the City, the employment contract was approved.*

*Commissioner Anthony motioned for the County Board's approval of the employment contract. This action was seconded by Commissioner Petty, and by unanimous vote of the Board of Commissioners for the County, the employment contract was approved.*

## 12. ADJOURNMENT

There being no further business to be considered by the Boards of Commissioners for the Housing Authorities of the City and County of Fresno, the meeting was adjourned at approximately 6:30 p.m.



---

Preston Prince, Secretary to the Boards of Commissioners